



*as far as the mind can see*

## **Assistant Athletic Trainer**

### **About Francis Parker School:**

Francis Parker School is a coeducational independent day school in San Diego, California with 1300+ students in grades JK-12. Founded in 1912, the school's mission is "to create and inspire a diverse community of independent thinkers whose academic excellence, global perspective and strength of character prepare them to make a meaningful difference in the world".

Overlooking Mission Valley, two separate campuses serve students in Lower School – junior kindergarten through 5th grade; Middle School – 6th grade through 8th grade and Upper School – 9th grade through 12th grade. As a college preparatory school Parker offers a comprehensive program that includes twenty-five advanced placement courses as well as a rich palette of electives – all designed to meet the individual needs of our students.

### **Job Description:**

This opening is an 11-month position starting the first week in July. The Assistant Athletic Trainer is responsible for assisting the Head Athletic Trainer in managing athletic safety and athletic training services for the student-athletes at Francis Parker School.

### **Essential Duties/Responsibilities:**

- Evaluate, treat and provide therapy for athletic injuries
- Provide athletic training service coverage for home athletic contests and practices. Assistant AT may travel for away games as able
- Assist with supervision of student athletic trainers and student athletic managers
- Maintain inventory of athletic training supplies and equipment
- Complete administrative duties; such as injury documentation, CPR certification of coaches and student-athlete pre-participation physicals
- Oversee athletic healthcare policies and educate coaches, staff and community (i.e. concussion education and baseline testing)
- Act as a liaison between other healthcare providers, coaches, parents, students, teachers and school administrators.

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In addition to the duties listed above, Francis Parker School expects the following of each employee: adheres to Francis Parker policies and procedures; works in a safe manner; performs duties as workload necessitates; maintains a positive and respectful attitude; communicates regularly with supervisor about department issues; demonstrates efficient time management and prioritizes workload; demonstrates regular and consistent attendance and punctuality; meets department productivity standards; participates in Parker events as needed or required; and completes other duties as assigned.

#### **Qualifications:**

- NATABOC Board certified
- Undergraduate degree BS or BA
- CPR/AED Certified as well as CPR instructor certified
- Must demonstrate effective written and verbal communication to parents, coaches, healthcare providers
- Must be able to properly document and track athletic injuries.
- Must be able to manage students individually and in large groups
- Maintains a professional and responsible demeanor at all times

#### **Salary and Benefits:**

Francis Parker School is committed to attracting and retaining the highest quality faculty and staff through a substantial compensation plan, including competitive salary, TIAA retirement benefits and full medical/dental coverage. Individual salary is negotiable depending on years of experience and educational background.

#### **Non-Discrimination:**

Francis Parker School values diversity and seeks talented students, faculty, and staff from different backgrounds. All employment decisions are made without regard to unlawful considerations of race, color, sex (including pregnancy, childbirth, breastfeeding and related medical conditions), gender, sexual orientation, gender identity or expression, marital status, religion, national origin, ancestry, ethnicity, creed, age, mental or physical disability, medical condition, genetic information, military or veteran status, or any other basis prohibited by federal, state, or local law.

#### **Application Process:**

A cover letter, resume, and completed employment application should be submitted electronically to:

Anthony Thomas, Director of Athletics

[athomas@francisparker.org](mailto:athomas@francisparker.org)

<https://www.francisparker.org/about-us-/employment>

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