



as far as the mind can see

## 2021 Summer Program Spanish Lead Instructor (Middle/Upper School)

### **About Francis Parker School:**

Francis Parker School is a coeducational independent day school in San Diego, California with 1235 students in grades JK-12. Founded in 1912, the school's mission is "to create and inspire a diverse community of independent thinkers whose academic excellence, global perspective and strength of character prepare them to make a meaningful difference in the world".

Overlooking Mission Valley, two separate campuses serve students in Lower School—junior kindergarten through 5th grade; Middle School – 6th grade through 8th grade and Upper School – 9th grade through 12th grade. As a college preparatory school, Parker offers a comprehensive program that includes twenty-five advanced placement courses as well as a rich palette of electives – all designed to meet the individual needs of our students.

### **Job Description:**

Francis Parker School seeks a qualified Spanish Instructor. This position requires a 5-week commitment (6/28/2021 – 8/6/2021, 8:30 am-3:30 pm) and (8/9/2021-8/20/2021, 8:30 am-12:30 pm), in addition to a mandatory training session on Saturday 6/5/2021 or 6/12/2021. **Must be available for on-boarding no later than 6/1/21.**

### **Essential Duties/Responsibilities:**

- Develop lesson plans and supplementary materials to teach *Practice Spanish Skills, Spanish I and II Intensive, and Spanish Pre-AP Language and Culture*.
- Teach curricula aligned to standards along with social and emotional skills
- Assess and analyze students' performance and progress to ensure they are mastering developmental skills regularly, and responding to data to support all scholars to achieve academic success
- Supervise a group of children, promoting a positive environment that fosters fun, safety, and Parker values.
- Uphold, model and enforce summer program policies.
- Maintain safety and cleanliness standards.
- Follow Parker's policies and procedures, including those related to medical and disciplinary situations, child abuse prevention, and emergencies.
- Maintain positive relations with parents and other staff.

### **Qualifications:**

- Bachelor's degree in Spanish, Foreign Language, or Education
- Advanced language proficiency or native Spanish speaker
- Teaching experience required
- A background working with middle and upper school students is preferred

[www.francisparker.org](http://www.francisparker.org)

Linda Vista Campus  
Mission Hills Campus

6501 Linda Vista Road  
4201 Randolph Street

San Diego, CA 92111  
San Diego, CA 92103

858 / 569-7900  
619 / 298-9110



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- Current CPR and First Aid Certification required

**Salary and Benefits:**

This is an **Exempt Seasonal** position from 6/28/2021-8/6/2021 (8:30 am-3:30 pm) and 8/9/2021-8/20/2021 (8:30 am-12:30 pm), paying a stipend (pay will depend on experience).

This position is not eligible for benefits.

**Non-Discrimination:** Francis Parker School values diversity and seeks talented students, faculty, and staff from different backgrounds. All employment decisions are made without regard to unlawful considerations of race, color, sex (including pregnancy, childbirth, breastfeeding and related medical conditions), gender, sexual orientation, gender identity or expression, marital status, religion, national origin, ancestry, age, mental or physical disability, medical condition, genetic information, military or veteran status, or any other basis prohibited by federal, state, or local law.

*The following person has been designated to handle inquiries regarding the School's non-discrimination policies, including its Title IX policy:*

Name: Katharine Wardle

Title: Assistant Head of School for Finance and Operations

Office Address: A114, Francis Parker School, 6501 Linda Vista St., San Diego, CA 92111

Telephone Number: 858 / 775-0430

Email Address: [kwardle@francisparker.org](mailto:kwardle@francisparker.org)

*For assistance related to Title IX or other civil rights laws, please contact OCR at [OCR@ed.gov](mailto:OCR@ed.gov) or 800-421-3481, TDD 800-877-8339.*

**Application Process:**

A cover letter, resume and completed employment application should be submitted electronically to:

**Erika Assadi,**  
**Director of Summer and Extended Day Programs**

**[summerext@francisparker.org](mailto:summerext@francisparker.org)**

**<https://www.francisparker.org/about-us-/employment>**

Please indicate the position you are applying for in the subject line

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