



Horizons at Francis Parker School

Position Announcement: Reading Specialist (Part-Time)

Location: Francis Parker School, San Diego

Summer Dates: June 21-August 6, 2021

Organization Background

A new affiliate of the National Horizons summer program is opening at Francis Parker School, a JK-12th grade coeducational independent school located in San Diego, California. Horizons at Francis Parker School is a partnership offering academic and enrichment support that addresses the achievement and opportunity gaps of under-resourced students throughout their school careers. The heart of Horizons is an exemplary academic program that supports a cohort of students in reading, writing, math, and science, paired with swimming lessons, field trips, sports, and enrichment activities in the performing and visual arts. The program also includes a year-round component featuring family events, enrichment activities, and regular visits to and communication with students' schools and teachers. The primary goal of Horizons is to reverse the trend of summer learning loss that adversely impacts the long-term success of under-resourced students. The student/teacher ratio at Horizons is approximately 5:1. For more information about Horizons, please visit <https://www.horizonsnational.org/>

About Francis Parker School:

Francis Parker School is a coeducational independent day school in San Diego, California with 1310 students in grades JK-12. Founded in 1912, the school's mission is "to create and inspire a diverse community of independent thinkers whose academic excellence, global perspective and strength of character prepare them to make a meaningful difference in the world." Francis Parker School has two campuses in close proximity. One in Mission Hills (Lower School JK-5), and a second in Linda Vista (Middle and Upper School 6-8 and 9-12, respectively).

Position Overview

Horizons at Francis Parker School is seeking a dedicated and effective part-time Reading Specialist with a dynamic talent for creating and nurturing a lifelong love of learning in children. We are looking for a talented, passionate, caring professional who will work as a team player to launch this vibrant program, fulfill the Horizons mission, and create a joyous, inclusive, inspiring, and educational culture. The Reading Specialist will work as part of a team of teachers and will be supported by the Executive Director. It is our hope



that Horizons summer staff members will return to the program for more than one summer as we continue to work together, support our students, and build the program and the community.

Essential Job Functions:

The Reading Specialist will:

- Coordinate and oversee the pre and post-program assessment of students using mClass DIBELS, STAR Reading, and STAR Math.
- Identify, via pre-program assessment, readers who need additional support in order to stay on track.
- When necessary, prepare reports on individual students to be shared with the public school staff.
- Assist with staff training, by sharing test data that would be helpful to staff members, individually, and/or during staff meetings, or during professional planning days. Emphasize the importance of good oral language models for all students, and daily practice in developing higher levels of oral language for all classrooms, including art, music, and other sciences. Follow-up regularly with staff to interpret the data as the curriculum is designed for students.
- Offer guidance to faculty to help develop or strengthen reading instruction curriculum and differentiated student skill groups for small group instruction.
- Train volunteers and interns as needed to work with students as reading tutors.
- Provide tutoring as needed to help students develop language and reading skills.
- Meet with Executive Director as needed to accomplish goals and/or problem solve as issues occur.

Qualifications:

In addition to a strong commitment to Horizon's mission, this position requires a balance of knowledge of best practices and practical experience and proficiency in the skills of instruction. The ideal candidate for the Reading Specialist position must be flexible, well organized, capable of taking initiative, and full of enthusiasm for both teaching and learning. More detailed qualifications for this position include:

- Experience working as a Reading Specialist.
- Experience administering reading skills assessments and interventions.
- Proven ability to relate well to diverse children and families, to plan and deliver engaging, challenging lessons for school-age urban children, and to teach using effective strategies for second language learners.



- Knowledge and skill in classroom management, social-emotional learning, and specific strategies for developing children’s noncognitive skills such as focus, determination, empathy, and self-discipline.
- Immersion in diversity work — both in training and in implementation — and a commitment to fostering culturally competent and inclusive learning environments.
- Fluency in English/Spanish preferred (bicultural also preferred).
- Experience designing and delivering curriculum for early elementary second language learners
- A strong passion for working with youth and a strong desire to help make a difference in the lives of under-resourced students.
- Ability to maintain good communication between all parties, to have clear expectations and directions, and to provide feedback to the ED, to staff, and to Horizons National as the curriculum and the program unfolds.
- Excellent communication, interpersonal, organizational, and time management skills.
- Leadership experience and the ability to work as a member of a multidisciplinary team.
- Reading Specialist credential or equivalent experience, with a BCLAD, preferred.

Dates:

The position is **part-time** during the six weeks of the program and nine (9) Saturday mornings throughout the school year.

- Monday, June 21 - Friday, June 25 - Teacher orientation week and classroom set-up
- Monday, June 28 - Friday, August 6 - Six-week program
- Year-round program: Three Saturday mornings per trimester (optional)

Salary and Benefits:

This is an **Exempt Seasonal** position. The rate of pay is \$4,000-5,500 depending on experience. This position is not eligible for benefits.

Non-Discrimination:

Francis Parker School values diversity and seeks talented students, faculty, and staff from different backgrounds. All employment decisions are made without regard to unlawful considerations of race, color, sex (including pregnancy, childbirth, breastfeeding and



related medical conditions), gender, sexual orientation, gender identity or expression, marital status, religion, national origin, ancestry, age, mental or physical disability, medical condition, genetic information, military or veteran status, or any other basis prohibited by federal, state, or local law.

The following person has been designated to handle inquiries regarding the School's non-discrimination policies, including its Title IX policy:

Name: Katharine Wardle

Title: Assistant Head of School for Finance and Operations

Office Address: A114, Francis Parker School, 6501 Linda Vista St., San Diego, CA 92111

Telephone Number: 858 / 775-0430

Email Address: kwardle@francisparker.org

For assistance related to Title IX or other civil rights laws, please contact OCR at OCR@ed.gov or 800-421-3481, TDD 800-877-8339.

Horizons at Francis Parker School is an equal opportunity employer.

Application Process:

A cover letter, resume and completed employment application should be submitted electronically to:

Erika Assadi, Executive Director of Horizons at Francis Parker School

eassadi@francisparker.org

<https://www.francisparker.org/about-us-/employment>

Subject line: "Horizons at Francis Parker School: Reading Specialist

Attachments: Resume, Cover Letter, Application