



*as far as the mind can see*

## **2023-2024 Academic Program Innovator (Part-Time, Temporary Position)**

### **About Francis Parker School:**

Francis Parker School is a coeducational independent day school in San Diego, California with 1315 students in grades JK-12. Founded in 1912, the school's mission is "to create and inspire a diverse community of independent thinkers whose academic excellence, global perspective and strength of character prepare them to make a meaningful difference in the world." Francis Parker School has two campuses in close proximity. One in Mission Hills (Lower School JK-5), and a second in Linda Vista (Middle and Upper School 6-8 and 9-12, respectively).

### **Job Description:**

This is a part-time, temporary (one-year assignment) position that works Monday - Friday at the School's Linda Vista campus (1:30 pm - 6:00 pm), depending upon program needs.

This position will start on 8/24/2023.

### **Essential Duties/Responsibilities:**

The Academic Program Innovators will complete all of the duties of the Program Innovator position, in addition to providing academic support to students during and after the traditional school day concludes. Academic Program Innovators also interact with, and provide, a positive example for Parker students in their charge.

### **Middle School - Linda Vista Campus:**

- 1:30 pm – 4:00 pm: Substitute in classes, student supervision, student support
- 4:00 pm - 6:00 pm: After school hours, this position will be the primary supervisory academic teacher for students in extended programs, assisting them with their study time needs. Responsible for knowing middle school lesson plans and activities, leading and planning study sessions, and ensuring student safety is at the forefront of the program. Communicate with teachers and families regarding student progress.
- Other assignments may be requested as needed.

### **Qualifications:**

- Bachelor's degree required; Teaching Credential a plus.
- Must have prior teaching experience.
- Familiar with middle school curriculum across multiple subject areas
- Knowledge of appropriate study skills and learning strategies for students in grades 6-8
- Must have past experience working with children in a school environment
- Engaging, energetic, and patient when working with students in a school setting

[www.francisparker.org](http://www.francisparker.org)

Linda Vista Campus  
Mission Hills Campus

6501 Linda Vista Road  
4201 Randolph Street

San Diego, CA 92111  
San Diego, CA 92103

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- Must be available to work Monday through Friday, 1:30 pm-6 pm (Linda Vista), full-day camps including Spring Break, Mid-Winter Break, and Professional Development Days (one evening a month)
- Punctuality and consistent attendance are required
- Be capable of and willing to embrace Parker's unwavering commitment to being a diverse, equitable, and inclusive community that creates a culture of respect for all

**Salary and Benefits:**

This Part-time position and is eligible pro-rated medical/dental benefits.

Pay Range: \$20 - \$22 per hour, based on experience.

**Non-Discrimination:**

Francis Parker School values diversity and seeks talented students, faculty, and staff from different backgrounds. All employment decisions are made without regard to unlawful considerations of race, color, sex (including pregnancy, childbirth, breastfeeding and related medical conditions), gender, sexual orientation, gender identity or expression, marital status, religion, national origin, ancestry, age, mental or physical disability, medical condition, genetic information, military or veteran status, or any other basis prohibited by federal, state, or local law.

**Application Process:**

If interested in the position, please fill out the electronic [Francis Parker School Employment Application HERE](#). You will need to upload the following documents during this process: a cover letter and resume.

If you CANNOT or DO NOT wish to submit your application through the link above, a cover letter, resume, transcripts and a completed [employment application](#) should be submitted electronically to:

Suzanne Barrow, Head of Integrative Programs  
[sbarrow@francisparker.org](mailto:sbarrow@francisparker.org)

Please find the PDF of our employment application here: [find it here](#)

[Please indicate which position you are applying for in the subject line.](#)

<https://www.francisparker.org/about-us-/employment>

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