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School Nurse (12-month Position)

About Francis Parker School:

Francis Parker School is a coeducational independent day school in San Diego, California with 1315 students in grades JK-12. Founded in 1912, the school's mission is "to create and inspire a diverse community of independent thinkers whose academic excellence, global perspective and strength of character prepare them to make a meaningful difference in the world." Francis Parker School has two campuses in close proximity. One in Mission Hills (Lower School JK-5), and a second in Linda Vista (Middle and Upper School 6-8 and 9-12, respectively).

Job Description:

According to California Education Code 49426: "School nurses strengthen and facilitate the educational process by improving and protecting the health status of children and by identification and assistance in the removal or modification of health-related barriers to learning in individual children. The major focus of school health services is the prevention of illness and disability, and the early detection and correction of health problems. The credentialed school nurse is especially prepared and uniquely qualified in preventative health, health assessment and referral procedures".

The credentialed school nurse at Parker uses his/her nursing skills and professional judgment to design and implement a health services program, which ensures that all students receive the maximum benefit from their educational experience. This is accomplished by working collaboratively with students, families, teachers, other members of the multidisciplinary team, and utilizing resources within the community, to meet the physical, mental, emotional and social health needs of students. The Parker credentialed school nurse, as a member of the overall Student Support and Wellness team, is a leader in supporting student and community success in the multifaceted role of planner, coordinator, provider of care, communicator, educator, and advocate. The scope of practice of the credentialed school nurse is dynamic and ever changing as laws are enacted to address the complex health needs of students.

Essential Duties/Responsibilities:

The credentialed school nurse at Parker shall:

- Provide acute, chronic, episodic, and emergency health care
- Provide health education and health counseling to students and staff
- Advocate for students and staff
- Provide ongoing supervision, training and evaluation of unlicensed school personnel, especially the health technician on the Mission Hills campus
- Serve as a partner with appropriate community organizations
- Serve as a liaison between school personnel, families, and community healthcare providers to ensure a healthy school environment

www.francisparker.org

Linda Vista Campus
Mission Hills Campus

6501 Linda Vista Road
4201 Randolph Street

San Diego, CA 92111
San Diego, CA 92103

858 / 569-7900
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- Facilitate healthy development and positive student responses to interventions
- Provide leadership in promoting health and safety, including a healthy environment
- Provide quality health care and intervenes with actual and potential student and staff health problems
- Use clinical judgment in providing case management services
- Act as primary case manager, especially with communicable disease cases
- Actively collaborate with others to build student and family capacity for adaptation, self-management, self-advocacy and learning
- Take on additional roles as needed to meet the needs of the school community

On a daily basis the Parker school nurse may:

- Assess and evaluate the health and developmental status of students
- Communicate with students, families, and health care providers
- Interpret assessments and medical information to school staff working with students
- Participate in middle school grade level meetings, upper school student support team and any individual meetings involving health care concerns of students or staff from all three divisions
- Design and implement Individualized School Health Plans and/or Emergency Care Plans related to physical or mental health care needs as well as chronic or acute illnesses and injuries
- Train, monitor and supervise unlicensed support staff who are responsible for student health care
- Provide case management services for students
- Counsel students and parents regarding health or school related issues and providing information and referral to community services
- Administer and monitor medications
- Manage immunization collection and compliance, including completing required annual reports
- Serve as a resource to staff and provide in-services on a variety of health topics
- Develop curriculum and deliver comprehensive health education to students in all three divisions
- Serve as the health expert and health advocate for staff, students and families in the Parker community
- Promote a healthy school environment for the emotional and physical safety of students and staff
- Provide direct services to students through screening programs such as vision and hearing assessments as mandated by the state
- Provide direct services to students for care of illnesses and injuries
- Participate in Global Studies/Discovery Week programs as needed including educating trip leaders and students on safety when traveling, providing appropriately stocked medical emergency backpacks and answering health care calls from leaders during trips
- Chair the Wellness Committee which includes writing weekly newsletter articles and coordinating other activities as identified concerning staff wellness
- Chair the Parker Nutrition Committee

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- Write weekly newsletter articles for families on health-related topics
- Notify families of communicable disease outbreaks, monitor outbreaks, and communicate with appropriate health departments as necessary, especially with COVID case management
- Participate in the Parker Safety Committee
- Be a leader in Disaster Preparedness programs
- Maintain appropriate student records and document all student visits
- Write health care policy and procedures as needed
- Perform Tuberculosis Risk Assessment Questionnaires as needed

Qualifications:

- California Registered Nurse
- Bachelor's Degree or higher in Nursing
- California School Nurse Credential
- Minimum of 2-year school nursing experience
- Knowledge of many areas of health
- Knowledge of school laws and policies
- Ability to work independently
- Ability to work as a team member
- Ability to communicate well with others
- Ability to assess situations and act quickly
- Good working knowledge of computer operating systems and ability to learn new systems and software
- Possess a Healthcare Provider BLS CPR certificate
- Prefer a qualified American Red Cross CPR instructor
- Knowledge of state health regulations
- Ability to multitask

Salary and Benefits:

Francis Parker School is committed to attracting and retaining the highest quality faculty and staff through a substantial compensation plan, including competitive salary, TIAA retirement benefits and full medical/dental coverage. Individual salary is negotiable depending on years of experience and educational background.

Salary Range: \$90,000 - \$100,000 per year, based on experience.

Non-Discrimination:

Francis Parker School values diversity and seeks talented students, faculty, and staff from different backgrounds. All employment decisions are made without regard to unlawful considerations of race, color, sex (including pregnancy, childbirth, breastfeeding and related medical conditions), gender, sexual orientation, gender identity or expression, marital status, religion, national origin, ancestry, age,



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mental or physical disability, medical condition, genetic information, military or veteran status, or any other basis prohibited by federal, state, or local law.

Application Process:

If interested in the position, please fill out the electronic [Francis Parker School Employment Application HERE](#). You will need to upload the following documents during this process: a cover letter, resume and transcripts.

If you CANNOT or DO NOT wish to submit your application through the link above, a cover letter, resume, transcripts, and a completed [employment application](#) should be submitted electronically to: parkerjobs@francisparker.org

Please find the PDF of our employment application here: [find it here](#)

[Please indicate which position you are applying for in the subject line.](#)

<https://www.francisparker.org/about-us-/employment>

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