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**DEPARTMENT OF ATHLETICS  
& PHYSICAL EDUCATION**

**Head Varsity Cross Country Coach**

**About Francis Parker School:**

Francis Parker School is a coeducational independent day school in San Diego, California with 1315 students in grades JK-12. Founded in 1912, the school's mission is "to create and inspire a diverse community of independent thinkers whose academic excellence, global perspective and strength of character prepare them to make a meaningful difference in the world." Francis Parker School has two campuses in close proximity. One in Mission Hills (Lower School JK-5), and a second in Linda Vista (Middle and Upper School 6-8 and 9-12, respectively).

**Job Description:**

Francis Parker School is currently seeking a Head Varsity Coach for Cross Country.

The Varsity Cross Country Coach works under the direct supervision of the Athletic Director and the general supervision of the Head of the Upper School. The Head Coach is expected to provide the necessary leadership to plan, organize, and be responsible for a comprehensive interscholastic cross country program, and to carry out the objectives of the total school athletic program.

The Head Coach is also responsible for the Junior Varsity program. Varsity level coaches are expected to have had previous successful varsity coaching experience and experience in playing the sport at the collegiate or high school level. The Head Coach is expected to be a positive role model and is expected to maintain effective communication with athletes, school administration, staff, students, parents and the community.

**Qualifications:**

- Previous successful coaching experience at the varsity level within the previous four years.
- Collegiate level playing experience in this sport is highly desirable with high school level playing experience expected as a minimum requirement.
- Demonstrate knowledge of and ability to implement effective coaching theory, strategies, and techniques appropriate for high school athletes.
- Actively involved in the local club baseball community.
- Ability to supervise, organize, and motivate a coaching staff at all levels.
- Ability to motivate student athletes to participate and sustain their interests in the program.
- Demonstrate proper sportsmanship and respect for players, officials, opponents, fans, and other coaches.
- Maintain good public relations and cooperative relationships with media, parents, officials, students, staff and school administration.
- Serve as a positive role model for students, coaching staff, and the Parker community.

[www.francisparker.org](http://www.francisparker.org)

Linda Vista Campus  
Mission Hills Campus

6501 Linda Vista Road  
4201 Randolph Street

San Diego, CA 92111  
San Diego, CA 92110

858 / 569-7900  
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- Work effectively with student-athletes of varying abilities, and cultural backgrounds to instill commitment, discipline, and teamwork.
- Demonstrate knowledge of and adhere to and keep abreast of NFHS, CIF and League rules.
- Assume responsibility for inventory, selection and care of equipment.
- Assume responsibility for proper care of the school facilities.
- Responsible for the supervision of all students affiliated with the team.
- Report injuries to administration and training staff in a timely manner.
- Adhere to Varsity Head Coach job functions as listed in the Coaches Handbook as well as general policies of the school.
- Demonstrated Skill in using state of the art technology in coaching and assisting student athletes to improve their game, knowledge and ability to train and use HUDL.
- Availability to coach during summers and vacation periods.
- CPR, Concussion and First-Aid Certified (or be willing to get certified upon hire)

**Other Job Duties:**

- Assist the Athletic Director in developing game schedules, practice schedules, facilities use, transportation needs, and the program budget.
- Requisition supplies, materials, and equipment as needed and as approved by the Athletic Director.
- Provide game results to the Communications staff and Athletic Director; keep season and game-by-game statistics and records; provide statistical reports to the Athletic Director as needed and/or requested.
- Provide statistical information to CIF upon request.
- Provide statistical information, video, etc. to college recruiters upon request.
- Adhere to CIF Ethical Guidelines for Coaches and the school's code of conduct.
- Adhere to Francis Parker School Coaches Handbook.
- Assist the Athletic Director in selecting assistant coaches.
- Apply discipline in a positive, firm and consistent manner according to school policy and the mission of the athletic department.
- Other duties as assigned by the Athletic Director.

**Coaching Term:**

Early August 2024 - Late November 2024

**Salary and Benefits:**

This is a part-time position, paying an hourly rate of \$25/hour and is not benefits eligible.

**Non-Discrimination:**

Francis Parker School values diversity and seeks talented students, faculty, and staff from different backgrounds. All employment decisions are made without regard to unlawful considerations of race, color, sex (including pregnancy, childbirth, breastfeeding and related medical conditions), gender, sexual orientation, gender identity or expression, marital status, religion, national origin, ancestry, age,



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mental or physical disability, medical condition, genetic information, military or veteran status, or any other basis prohibited by federal, state, or local law.

**Application Process:**

If interested in the position, please fill out the electronic [Francis Parker School Employment Application HERE](#). You will need to upload the following documents during this process: a cover letter and resume.

If you CANNOT or DO NOT wish to submit your application through the link above, a cover letter, resume, and a completed [employment application](#) should be submitted electronically to:

[athleticjobs@francisparker.org](mailto:athleticjobs@francisparker.org)

Please find the PDF of our employment application here: [find it here](#)

[Please indicate which position you are applying for in the subject line.](#)

<https://www.francisparker.org/about-us-/employment>

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